



# Computer Courses

## Northfield Senior Center

Course	Title	2 hr. Sessions	Prerequisites
101	Intro to Computers	2	none
103	Intro to Word Processing I	2	101
105	Organize My Computer	2	101, 103
107	Intro to Word Processing II	2	101, 103, 105
109	Intro to the Internet and E-mail	2	101, 103, 105
210	Learn To Type	4	103
220	More Word Processing	4	107
250	Insert a Photo into Text	1	107
255	Holiday Correspondence	1	107
270	Making Greeting Cards	2	107
303	Intermediate Internet and E-mail	2	109
320	Scanning Pictures	1	107, 109
410	Taking Digital Snapshots	2	101
412	Beyond Point and Shoot Cameras	2	410
415	Quick Fix Photos	1	107
416	Detailed Photo Editing	2	107
418	Intro to Layers Using Adobe Elements	2	416
455	New Life for Old Slides	1	105
710	Intro to Spreadsheets	4	107
720	Presentation Software Like PowerPoint	2	107
770	Basic Quicken	2	101
772	Intermediate Quicken	2	770

7/1/2010

Course descriptions and class schedules can be found at  
<http://www.northfieldseniorcenter.org>